



Chef Gregory's Gourmet Catering

"Your Catered Events Are Our Business"

(Themed Events, Wedding Reception, BBQ Picnics & Holiday Parties)

"HELP US HELP YOU"... PLAN YOUR EVENT!

We know planning a party is extremely personal (and in some cases traumatic), for ***you*** the potential client. In all our years of business, no two events have ever been the same. To make this process easier, the following questionnaire will help you and your event coordinator get on the same page more quickly. If you are planning an event within the next year and would like a "proposal" so you can see the "bottom line", it would be helpful for your event planner to have some background information before contacting you. Take a moment to ***share your vision*** of your upcoming event. What do you want you and your guests to leave feeling and thinking about the experience?

Please copy and paste it in to MS Word document and you can work with it there and submit it back to us
via email chef@chefgregory.com

YOUR NAME: _____

YOUR COMPANY, IF APPLICABLE _____

ADDRESS of location: _____

CITY _____ STATE _____ ZIP _____

DAY/WORK NUMBER (_) _____ EXT.: _____

NIGHT/HOME (_____) _____ HOME FAX/NIGHT (_____) _____

WORK FAX/DAY (_____) _____ PAGER (_____) _____

MOBILE (_____) _____ E MAIL: _____

DATE OF Event _____ (FIRM OR TENTATIVE?) _____ DAY: _____



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TYPE OF EVENT (OR REASON FOR EVENT) _____

NAME(S) OF THE PERSON(S) THE EVENT IS IN HONOR OF _____

MINIMUM # OF GUESTS EXPECTED: ____ MAXIMUM # OF GUESTS EXPECTED: ____

WHEN GUESTS WILL ARRIVE: _____ WHEN THEY WILL LEAVE: _____

HOURS OF FOOD SERVICE: ____ HOURS OF BEVERAGE SERVICE: ____

THEME: _____

WHERE WILL EVENT TAKE PLACE (PRIVATE RESIDENCE, CLUBHOUSE, PARK) _____

OR IS A FACILITY NEEDED?): _____

CITY OR LOCATION PREFERRED: _____

TYPE OF FACILITY DESIRED (INDOORS, PARK, YACHT, ETC.): _____

*TYPE OF MENU (LUNCH, DINNER, HEAVY GRAZING, BBQ): _____

If you do not have menus at the time, you fill this out, tell us your wish list or *type* of foods or *flavors* you enjoy. We are truly happy to accommodate!

HORS D'OEUVRES ? _____

ENTREES : _____

SALADS : _____

SIDES : _____

Do you have a budget that you are working with, if so what is it? _____

Thank you choosing Chef Gregory's.

"We look forward to serving you and your guest".

<https://chefgregory.com/>

<https://gourmetmenow.com/>

Bon Appétit,
Chef Gregory Kalatsky

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